



Department of Diversity, Equity & Inclusion

Monroe County, New York

Adam J. Bello
County Executive

David C. Scott
Chief Diversity Officer

Dear Alma,

The Monroe County Department of Diversity, Equity, and Inclusion (DEI) received the application for M/WBE certification from **Hazlow Electronics, Inc.** submitted on 5/04/2023. Based on a review conducted in accordance with Local Law 6 of 2021 (Gantt's Law), **Hazlow Electronics, Inc.** has been granted **Minority and Women Business Enterprise** status effective 5/10/2023. Certification was based on the firm's Empire State Development (ESD) certification that is in the renewal process. Your Monroe County MWBE certification is granted for a period of 2-years to allow for the ESD renewal process to finish. Once you have renewed your ESD certification, please submit your new certificate and your Monroe County certification date will be updated, to match the new expiration date.

The next step is to register as a vendor with Monroe County. You will receive the required forms in a separate communication. Once completed, return to the M/WBE Utilization Manager (MWBE-UM) at the email address listed below. If you have previously registered as a vendor, notify the MWBE-UM and your business's status will be verified.

Certified businesses must maintain program qualifications at all times. Should there be any changes such as the ones listed below, you must notify the MWBE-UM within 60 days.

- Change in ownership or control.
- Change in business structure.
- Change of address and or telephone numbers.
- Loss or suspension of other M/WBE certification(s).
- Revocation of professional license(s).

Certified businesses will be required to complete an annual re-certification. The deadline for re-certification is February 28th, each year. The form will be available on the DEI MWBE web page.

Your business is now listed on the DEI M/WBE page: <https://www.monroecounty.gov/dei-mwbe> Please note: information you provided may have been edited or condensed. Please take a moment to review the information and notify the MWBE-UM of any changes or updates

All M/WBE certified businesses will be promoted to internal buyers and prime contractors. If you receive an inquiry or request to bid from either of these entities take a moment to review the request and respond, even if you will not be bidding or able to support the request.

Please contact me at (585) 753-2409 or mwbe@monroecounty.gov with any questions or request for assistance. Congratulations and welcome to the program!

Matthew J. Burrell
Matthew J, Burrell
M/WBE Utilization Manager

50 West Main Street • City Place • 7th Floor • Rochester, New York 14614